

# Private Lessons Policy 2023-2024

**Fall semester:** 8/21/2023 - 1/21/2024      **Spring semester:** 1/22/24 - 6/16/2024

## **Tuition Plan and Policy**

First time registration fee - \$65. Due upon registration and **NON-REFUNDABLE**

Renewal fee - \$50. Charged at the beginning of each Fall semester.

Trial lesson - 30 minutes lesson for \$60.

All students are required to register for 17 lessons each semester.

Tuition are as follows:

30 minutes lessons - \$1,024 per semester

45 minutes lessons - \$1,530 per semester

60 minutes lessons - \$1,900 per semester

Tuition is based on the 17-lesson commitment upon registration and not the number of lessons that will be attended. Students who have a perfect attendance (all reschedulings settled and agreed upon between teachers and students before each semester begins) will be granted the **18th lesson free of charge**. Otherwise, the 18th week will serve as a buffer week for rescheduled lessons. There will be no rescheduling for the 18th week.

Tuition may be paid in full before the beginning of each semester (8/15 for Fall and 1/16 for Spring) or by Recurring Credit Card payment using the following payment plan:

### **Fall Semester**

9/1 - one half + registration/renewal fee

11/1 - one half

### **Spring Semester**

2/1 - one half

4/1 - one half

Students **enrolling after the 3rd week** of each semester will be charged at a rate of:

\$65 for 30 min lessons

\$95 for 45 min lessons

\$115 for 60 min lessons

Course materials will be charged separately and are not covered by the tuition. There will be a \$2 surcharge for each book purchased at the school. You can also purchase your own materials recommended by the teachers outside our school.

If the regular teacher is no longer available due to resignation or termination of contract, and the school can no longer provide a teacher at your desired time, the remaining credits will be refunded.

A \$50 late fee will be charged if the payment is received **after the 10th day of each pay period**. Lessons will be on hold until full payment is received.

All students are registered until the 18th week of each semester.

There is no refund or credit given for cancellations or missed lessons under any circumstances.

**Rescheduling**

For each semester, students can request up to **THREE RESCHEDULINGS** with any reasons (sickness, vacation, scheduling conflicts etc.) Each rescheduling request thereafter will be charged a \$30 handling fee. The school will not guarantee the same teacher for reschedulings. Unused reschedulings will not be accumulated or carried over to the next semester.

**24-hour** advance notice **VIA EMAIL** is required if a student needs to reschedule a lesson. Less than 24-hours notice or no show will be counted as time used, no exceptions.

**Lesson time is reserved exclusively for each student.** All students are expected to keep the lesson time as scheduled. Parents are responsible to check and reply to emails from school for any updates or scheduling changes.

All lessons will be made up if a teacher cancels lessons due to sickness or other unforeseen absences. Three options will be given to students to make up the lessons. Lessons will be forfeited if students choose not to take any of the three options given. All lessons will need to be made up before the next semester begins.

**Special rate**

Second instrument enrollment discount - 5% off will apply if a student enrolls two full classes in one semester.

Two semesters discount - 10% off will apply if tuition is paid in full for both Fall semester 2023 and Spring semester 2024 before 8/20/2023.

Early bird discount - 5% off will apply if tuition is paid in full before 8/10/2023 for Fall semester 2023 and 1/10/2024 for Spring semester 2024.

Referral Rewards - coupon of \$50 on tuition or books when you successfully refer a student to register for one full semester.

Each student will only be allowed a maximum discount of 10% of the entire invoice.

**Performance opportunities**

Student concerts are hosted at the end of each semester. Participation is solely based on the teacher's recommendation. Please check with your teachers and see if the student is ready for any of the concerts. All performances are non-compulsory.

Concert fee is \$60 per appearance, The fee goes towards concert hall rentals, certificate of achievement and a medal. A \$20 extra accompanist fee will be applied to students who need a piano accompanist for the performance. Accompanists might charge extra for rehearsals.

Students who have less than 80% attendance rate for each semester will not be able to participate in any of the school concerts.

**Additional Acknowledgements**

You assume all risks of injury or harm to the child(ren) or adult(s) associated with participation in this activity at the Green Octave School of Music and agree to release, indemnify, defend and forever discharge the Green Octave School of Music and its staff from all liabilities, claims, demands, damages, costs, and expenses in the unlikely event of injury sustained by your child(ren) or adult(s) student during the course or as a result of this activity.

Green Octave School of Music is hereby granted permission to take photographs of students to use in brochures, websites, posters, advertisements, and other promotional materials the school creates. Permission is also hereby granted for the school to copyright such photographs in its name.

**Green Octave School of Music reserves the right to dismiss any student due to frequent absences, disciplinary problems, overdue tuition payments and/or noncompliance with school policies.**

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**Private Lessons Policy Consent Form**

By registering and paying for the tuition, I acknowledge I have received a copy of the Private Lessons Policy dated July 31st, 2023. I furthermore acknowledge that I have read the aforementioned policy in full and agree to comply with the conditions stated therein.

I am aware that I can discuss any questions I may have about the policy with school administrators.